



## GUIDELINES

### Rotary Club of Victor Harbor Grants Program

#### AIM OF THE PROGRAM

The Rotary Club of Victor Harbor Grants Program aims to assist community groups and organisations improve the well-being of people within the Victor Harbor community.

In 2016/17 a total amount of \$10,000 has been allocated. Two funding rounds will be offered with expressions of interest invited in November and February. In order to assist as many groups as possible, applications for small amounts are encouraged.

#### ELIGIBILITY

To be eligible for funding groups must be non-profit community groups or organisations.

Organisations based within Victor Harbor will be given priority. Organisations situated outside of Victor Harbor are eligible to apply but must be able to demonstrate that the project will primarily impact upon residents in Victor Harbor.

Priority will be given to projects that:

- Can demonstrate that a grant is necessary for the project to be able to proceed.
- Address areas of need within the community.
- Have long-term benefits for the community.
- Have a realistic chance of success.
- Clearly define a plan and budget.

Grants will not normally be given for:

- Projects for which there is a more appropriate funding source.
- Fundraising purposes.
- Ongoing operational costs (e.g. rent, salaries, maintenance, and administration).
- Reimbursement of money already spent.

#### POINTS TO NOTE

If the requested grant represents only part of the total funding required for the project, details of how the balance is to be raised must be provided. The balance could include fund raising, other grants, donations or existing funds.

Appropriate acknowledgment of the support of the Victor Harbor Rotary Club will need to be given in promotional materials and reports. At the end of the project a brief report and expenditure statement must be provided.

#### EXPRESSION OF INTEREST PROCEDURE

All applications should be on the standard Expression of Interest form. The form is available from the Club's website:  
[www.victorharborrotary.org.au](http://www.victorharborrotary.org.au)

**Applications should be forwarded to: Rotary Club of Victor Harbor, PO Box 213 Victor Harbor SA 5211 or [victor.rotary@gmail.com](mailto:victor.rotary@gmail.com)**  
**Closing date for applications is 17/11/16**

#### FURTHER INFORMATION

Further information is available by phoning Nick Gormley on 0414 811 658 and all correspondence sent to [victor.rotary@gmail.com](mailto:victor.rotary@gmail.com)



EXPRESSION OF INTEREST  
Rotary Club of Victor Harbor  
Grants Program

THE ORGANISATION

1.	Name of organisation:
2.	Contact person: Name: Telephone: Mobile: Email:
3.	Postal address of the organisation:
4.	What does your organisation do? (Provide a brief overview focusing on the activities and programs you deliver)

THE PROJECT

5.	Project title: (This will be the name used to refer to the project in future correspondence)
6.	Project start date: Project end date:
7.	Grant requested and total project cost: Total grant requested (A) = Other financial contribution (B) = Total project cost (A+B) =
8.	Project summary: (please provide a brief summary of the project)



EXPRESSION OF INTEREST  
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8.	Project summary: (continued)
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ORGANISATION DECLARATION

To be signed by the Chair or Chief Executive of the organisation and one other authorised person.

- We have read and understand the guidelines for the Rotary Club of Victor Harbor Community Grants Program.
- We declare that we are currently authorised to sign legal documents on behalf of the organization.
- We declare that all the information provided in this expression of interest is true and correct.
- We give permission to the Rotary Club of Victor Harbor to contact any persons or organisation in the assessment of the proposal.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Rotary Club of Victor Harbor  
PO Box 213  
Victor Harbor SA 5211